

1 December 2023

Our Ref Finance, Audit and Risk Committee 13
December 2023
Contact. Committee Services
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To: Members of the Committee Councillors: Sean Nolan (Chair), Terry Tyler (Vice-Chair), Terry Hone, Chris Lucas, Tom Plater, Mandi Tandi and Tamsin Thomas.

Substitute Councillors: Matt Barnes, Clare Billing, Sam Collins, Adam Compton, Juan Cowell and Daniel Marsh.

Independent Member: John Cannon.

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE FINANCE, AUDIT AND RISK COMMITTEE

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERON
ROAD, LETCHWORTH GARDEN CITY, SG6 3JF**

On

WEDNESDAY, 13TH DECEMBER, 2023 AT 7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda Part I

Item		Page
1. APOLOGIES FOR ABSENCE	Members are required to notify any substitutions by midday on the day of the meeting. Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.	
2. MINUTES - 8 NOVEMBER 2023	To take as read and approve as a true record the minutes of the meeting of the Committee held on the 8 November 2023.	(Pages 5 - 10)
3. NOTIFICATION OF OTHER BUSINESS	Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
4. CHAIR'S ANNOUNCEMENTS	Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
5. PUBLIC PARTICIPATION	To receive petitions, comments and questions from the public.	
6. SAFS PROGRESS UPDATE ON 2023-2024 ANTI-FRAUD PLAN REPORT OF THE SHARED ANTI-FRAUD SERVICE	This report provides details of the work undertaken to protect the Council against the threat of fraud and the Council's 2023/24 Anti-Fraud plan.	(Pages 11 - 30)
7. MID YEAR UPDATE ON RISK MANAGEMENT GOVERNANCE		(Pages

REPORT OF THE SERVICE DIRECTOR – RESOURCES 31 - 84)

An update of the Risk Management Governance at North Herts Council.

8. **SECOND QUARTER REVENUE BUDGET MONITORING 2023/24** (Pages
REPORT OF THE SERVICE DIRECTOR - RESOURCES 85 - 100)

To consider the Second Quarter Revenue Budget Monitoring report 2023/24.

9. **SECOND QUARTER INVESTMENT STRATEGY (CAPITAL AND
TREASURY) REVIEW 2023/24** (Pages
REPORT OF THE SERVICE DIRECTOR – RESOURCES 101 -
130)

To update Cabinet on progress with delivering the capital and treasury strategy for 2023/24, as at the end of September 2023.

10. **DRAFT BUDGET 2024/25** (Pages
REPORT OF THE SERVICE DIRECTOR – RESOURCES 131 -
154)

To consider the Draft Budget for 2024/25.

11. **POSSIBLE AGENDA ITEMS FOR FUTURE MEETINGS**
The Chair to lead a discussion regarding possible agenda items for future meetings.